

Session Plan for the Kumta DIET faculty training

Day 1:

Sl. No	Topic	Duration
1	Identifying the Participants Level (L0 / L1) and their Expectations	10:00 – 10: 30
2	Introduction to Computers, GNU/Linux Desktop Environment	10:30 – 11:00
3	Installing Ubuntu Dual boot	11:00 – 12:30
4	File and Folder Management – using Nautilus File Browser	12:00 – 13:00
5	Typing Tutor (Tux type)	14:00 – 15:00
6	Writer Basics	15:00 – 17:00

Day 2:

Sl. No	Topic	Duration
1	Word processor (Advanced Features), Kannada typing	10:00 – 12:00
2	Spreadsheet and its data analysis functions	12:00 – 17:00

Day 3:

Sl. No	Topic	Duration
1	Presentations using Impress	10:00 – 11:30
2	Using Internet and Web resources	11:30 – 14:00
3	Communication using Internet	14:00 – 16:00
4	Feedback Session	16:00 – 17:00